

# It's Time to Bring Your Meetings to Order



Part of the VelocityEHS Safety Solution

**If you're overwhelmed by meetings, you're not alone. Managing topics and minutes, tracking invitations and attendance, and ensuring that action items are completed is a lot to handle.**

Nevertheless, some meetings—like safety meetings—are essential for recognizing and responding to risks and incidents, and required by law in a growing number of jurisdictions.

Why try to take it all on manually? **VelocityEHS Safety Meetings** software automates key tasks so that meetings are efficient, effective and easier for everyone to manage.



### Core Capabilities:

- + Meeting schedules and notifications
- + Setup and invitations
- + Topics and agendas
- + Meeting minutes
- + Integrated action tracking
- + Attendance reports
- + Mobile meeting management
- + Multiple languages

## Features & Benefits

VelocityEHS Safety Meetings automates key tasks in one central location, making it easier for everyone to manage.

- ✓ **Centralize & automate meetings.**
  - + Capture essential meeting details in a single location
  - + Automate agendas and invitations, and schedule one-off or recurring meetings
  - + Run daily pre-job meetings for crew and supervisors
- ✓ **Enhance meeting efficacy and drive team accountability.**
  - + Record discussions, view topic history, and carry over unfinished minutes from meeting to meeting
  - + Auto-distribute print-friendly meeting minutes via email
  - + Send auto-escalating alerts on deadlines and past-due actions
- ✓ **Take control of meetings, anywhere & anytime via mobile.**
  - + Preserve records in one place
  - + Organize meetings by type, date, and location
  - + Track and manage actions from assignment to completion
  - + Report on successes





What's your biggest challenge?

# The VelocityEHS Team is Ready to Help You Succeed



## VelocityEHS is your launchpad for operational excellence.

Leveraging AI and industry-leading expertise, Velocity ignites employee engagement, streamlines workflows, and elevates your strategy with data-driven insights.

Find out how easy your job can be when you're backed by an intelligent platform and a team of certified experts passionate about your success.

### We have everything you need in one place:

- ✓ Expert solutions
- ✓ Automated workflows
- ✓ API & data access
- ✓ Best-in-class capabilities
- ✓ Native cloud software
- ✓ Mobile-friendly

## The Velocity Difference

### Outstanding EHS & ESG Outcomes

Trust your people to deliver expert-level results against a range of tasks using software built by certified EHS professionals.

**10M**  
users worldwide

### ActiveEHS Methodology

Anticipate, act, and boost resilience with our proprietary ActiveEHS approach that blends expertise with AI and machine learning.

**140+**  
countries

### Get Exceptional Support

Let our expert customer success team handle all of your EHS and ESG challenges seamlessly.

**97%**  
customer loyalty

## What can we help you solve next?

### Safety

- + Incident management
- + Training & learning
- + Emergency response
- + Audits, inspections, observations



### Ergonomics

- + Industrial ergonomics
- + Office ergonomics
- + Physical demands analysis (PDA)
- + 3D static strength prediction program (3D SSPP)



### Control of Work

- + Electronic permit-to-work
- + Contractor management
- + Qualification management
- + Induction & orientation



### Chemical Management

- + SDS management
- + Container management
- + GHS secondary labeling
- + Regulatory reporting



### Operational Risk

- + Hazard studies (JSA/JHA, bowtie assessments)
- + Control verification, assurance monitoring
- + Management of change



### Environmental Compliance

- + Air emissions
- + Water quality
- + Waste management
- + eCompliance



### ESG

- + GHG and energy management
- + Materiality assessments



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